











## Sumner County Schools School Re-entry Plan Parent Communication

School Name	E.B. Wilson Virtual High School
Attendance Expectations	<p><b>Attendance Change for the 20-21 School Year</b> - To limit the number of students physically at the school each day (Monday -Thursday), the following outlines the specific days students are <b>required</b> to attend based on their grade level. Returning students will start with this schedule of only attending 2 days per week, unless on an “Attendance Contract”.</p> <p>Please remember that <b>newly enrolled students</b> are required to attend 4 days per week, until approved by Administration. We want to make sure newly enrolled students are acclimated to the online platform and are comfortable working assignments from home. Once approved to decrease to 2 days, the new students will also follow the below attendance schedule:</p> <ul style="list-style-type: none"><li>● 9th/10th Grade <b>required</b> to attend sessions on Mondays &amp; Wednesdays. <b>Note: On Tuesdays/Thursdays, there will be “ZOOM Instructional” sessions with EBW Certified teachers to provide group and individualized instruction. This means students will have access to their certified teachers 4 days per week to assist with their academics.</b></li><li>● 11th/12th Grade required to attend sessions on Tuesdays &amp; Thursdays. <b>Note: On Mondays/Wednesdays, there will be “ZOOM Instructional” sessions with EBW Certified teachers to provide group and individualized instruction. This means all students will</b></li></ul>

	<p><b><i>have access to the certified teacher 4 days per week to assist with their academics.</i></b></p> <p><b>Note:</b> <i>We know that we may have some students who want to continue to attend more than the 2 days per week. Our school counselor will work out a schedule with those students, as we want our students to be able to attend every day if need be, to ensure they get the instructional assistance they need.</i></p> <p><b><u>EBW 3-Hour Sessions:</u></b></p> <p><i>Morning Session: 9:00am – 12:00pm</i></p> <p><i>1<sup>st</sup> Afternoon Session: 1:00pm – 4:00pm</i></p> <p><i>2<sup>nd</sup> Afternoon Session: 2:30pm – 5:30pm</i></p>
<p><b>Arrival/Dismissal to School</b></p> 	<p><b>What changes will be made to the school arrival/dismissal procedures?</b></p> <p><b>Arrival/Dismissal procedures will change slightly:</b></p> <ul style="list-style-type: none"> <li>● Student sign-in/sign out sheets will be in the Front Lobby, instead of the Front Office to reduce close confinements.</li> <li>● All students are still required to have their ID badges visible as you come in for your class sessions.</li> </ul> <p><b>Note: <i>Students will need to always practice social distancing when signing in/out for each session.</i></b></p>
<p><b>Serving Meals</b></p> 	<p><b>What changes will we implement during meal services?</b></p> <p><b>Vending Machines:</b> They will still be open to our students (before &amp; after each 3-hour session), however students are encouraged to use a pen tip or pencil eraser to push the buttons. The machines will be cleaned after each 3-hour session. Students are also encouraged to use the hand sanitizer unit located near the vending machine.</p> <p><b>Note: <i>Students will need to always practice social distancing if more than 1 student is trying to get a vending item.</i></b></p>
<p><b>Class Transitions</b></p>	<p>Students should be mindful of social distancing when transitioning between classes and when using the restrooms. If students need to use the restrooms,</p>

	<p>we require our students to go to the restrooms right before or after their 3 – hour class session, unless it is an emergency. Students are only in school for 3 hours; therefore, we want them to make use of every moment in getting academic support and instruction.</p>
<p><b>Classrooms</b></p> 	<p><b>What is our procedure for preventive cleaning in classrooms each period?</b></p> <ul style="list-style-type: none"> <li>• As described in the Sumner County Schools Re-Entry Plan, Preventive, routine cleaning with an approved product will occur at the end of each <b>class session</b>. This will include the student computer, desk, chair, etc.</li> <li>• This year, <b>all students</b> will be given <b>assigned computer seating</b> in each class to limit multiple students utilizing various computers.</li> <li>• We strongly encourage students to bring their own earbuds/headset. In the event a student forgets, we will still loan out a headset and will take extra measures to make sure these are cleaned with approved products. However, we <b>strongly encourage</b> students to remember to bring their own each day they attend a session.</li> </ul>
<p><b>Clinic</b></p> 	<p><b>What will the procedure be for taking temperature checks?</b></p> <p>EB Wilson designated staff will conduct a temperature check during student check in, which will be at the beginning of each 3-hour session (9:00am, 1:00pm, and 2:30pm). This practice will assist with preventive care of our students.</p>
<p><b>Cleaning Practices</b></p>	<p><b>How will we ensure common areas, such as the library, computers, etc., are routinely cleaned/sanitized?</b></p> <p>EB Wilson’s custodian will continue to prioritize wiping down high touch areas following class changes. Each EBW teacher will also follow the same cleaning protocols. We also expect our EB Wilson students to assist by cleaning their “assigned computer areas” upon changing to their next class.</p>

<p><b>School Closure</b></p> 	<p><b>How will we communicate closures to parents for classrooms, schools, and the district as a whole?</b></p> <p>EB Wilson will use all available messaging options (school messenger, Remind, Email, school website, and our social media platforms)</p> <p><b>Note: It will be imperative that parents and students update any contact information changes via skyward and on the forms provided to the school on Registration night (EBW Family Information Contact Sheet).</b></p>
<p><b>Communication</b></p> 	<p><b>What communication platforms will be used this year?</b></p> <p><b>Email Distribution List:</b> Administration will continue to use this method to send out our “Weekly Administration Email Update”.</p> <p><b>School Messenger:</b> We will begin this year, utilizing the School Messenger for phone and possible messenger features to communicate regularly with our parents and students.</p> <p><b>Remind:</b> Teachers will utilize Remind to communicate school/class announcements and other quick reminders.</p> <p><b>School Website:</b> The School website will continue to serve as a centralized location for general school information and updates. <a href="http://Ebw.sumnerschools.org">Ebw.sumnerschools.org</a>.</p> <p><b>Social Media:</b> We will continue to use our School Twitter and Facebook page to communicate certain information <b>(when appropriate &amp; applicable)</b></p>
<p><b>Registration</b></p> 	<p><b>What is the plan for registration nights?</b></p> <p>We strongly encourage parents to register online, however specific documents will still need to be turned in hard copy to the school. Registering online will limit the amount of time you spend on the below registration nights.</p> <p><b><u>New Student Registration:</u></b> Wednesday, July 22- 9:00am – 2:00pm</p> <p><b><u>Returning Student Registration:</u></b> Monday, July 27 - 4:00pm - 7:00pm Tuesday, July 28 - 4:00pm - 7:00pm</p> <p><b>Note: Students/Parents can attend any night. Everyone attending Student Registration must wear a mask, as deemed by our county ordinance.</b></p>